

Minutes – Lynd City Council Meeting August 20, 2024

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Justin Guggisberg, David Reaves, Don Williams, Jerry Sodemann, Josh Bruley, present.

Pledge of Allegiance was said.

Minutes

July 16, 2024, Council Minutes – Don made a motion to approve the minutes, Jerry seconded, and all voted in favor.

Approval of the Agenda

Additions to agenda – Additions. New Business add Cornerstone Church Monthly Rental Agreement. Justin made a motion to approve the agenda with the addition, Don seconded, and all voted in favor.

Open Forum

Selene Antunez attended council meeting to dispute July utility bills for her home at 130 Willow St and her mom's home at 120 Willow St. Discussion. Dillon did an hourly read for 130 Willow St to show when Selene's usage spiked. Dillon will an hourly read for 130 Willow St.

Council Member Input

Mayor Justin Guggisberg: working on a grant to replace the JD utility tractor.
Councilman David Reaves:
Councilman Jerry Sodemann:
Councilman Don Williams:
Councilman Josh Bruley:

Fire Report

Fire Chief, Dillon Schultz – One fire call, one 1st responder call.
Six did the Fire Fighter 1 training.
The brakes seized up on pumper 828, mechanic from D & G Will look at tomorrow.
Burger Burn went well.
Micro FEMA Grant for under \$75,000.00. Justin stated will cost \$500.00 to hire grant writer, Karen Anderson, to write the grant for a generator for the fire hall and community center. David made a motion to hire Karen Anderson to write the grant for \$500.00 using Permanent Improvement Funds, Jerry seconded, and all voted in favor.
Jerry made a motion to approve the fire report, Don seconded, and all voted in favor.

Law Enforcement Report

Lyon County Sheriff Eric Wallin– Presented July 2024 incident analysis report. Nothing too exciting.
2025 Extension of Law Enforcement Contract between Lyon County and City of Lynd. Justin made a motion to approve the 2025 Contract for 3 years starting Jan. 1, 2025, to Dec. 31, 2027, Jerry seconded, and all voted in favor.
Josh made a motion to approve the sheriff's report, David seconded, and all voted in favor.

Public Works Report

Dillon reported:
Gopher State One Call Update-Change on requirements for locate flags. Dillon will use flags he has when they run out, he will order the new flags.
Fluorescent lighting-After Jan. 1, 2025, fluorescent lighting will not be sold in stores. We will need to start replacing any fluorescent lighting with LED. Dillon will contact Brad Hodges for that.
Affinity Hills Generator-Dillon received a call for over temp. Called Electric Pump to look at.
Jerry made a motion to approve the Public Works Report, Don seconded, and all voted in favor.

Accounts Payable

Sue presented the August 2024 Accounts Payable. Don made a motion to approve the bills, Josh seconded, and all voted in favor.

Financial Report

Sue presented the financial reports for July 2024. David made a motion to approve the monthly financial reports, Jerry seconded, and all voted in favor.

City Clerk's Report

Sue reported:

1. Water Loss Ratio for July 2024 was 5%. City billed residents for 548,093 gallons. LPRW billed the city for 579,000 gallons.
2. Utility Billing Software quotes-council reviewed quotes from Banyondata, GovAsyst Utilities, Black Mountain Software and GWorks. Justin made a motion to approve purchasing utility billing software from Banyondata at a cost of \$6101.75 with annual support cost of \$1,150.00, Don seconded, and all voted in favor.
3. Website Software quote from Immense Impact, LLC of \$1064.00 with content transfer cost from Lynd's current website of \$327.00, annual subscription cost is \$665.00. Justin made a motion to approve purchasing website software from Immense Impact, LLC, Josh seconded, and all voted in favor.
4. Corey Prins rental unit update/request address-due to location of utilities and 100' RR ROW the size of the rental unit is being revised. Will have 10 units building size 160' x 45'. Requesting address for rental unit. Council gave address of 1001 235th St. Sue will contact Corey.

Josh made a motion to approve the clerk's report, Don seconded, and all voted in favor.

Legal Issues

Ordinance Review – Discussion. John emailed a copy of the updated city code. Sue will send it to the council.

Old Business

Safe Routes to School Boost Grant – No update.

MPCA Local Climate Action Grant update – We were not selected for the grant.

New Business

Duane and Kathy Burkard Building Permit 107 Savannah Heights Blvd. Council reviewed the building permit application for a new home. Jerry made a motion to approve the building permit, Justin seconded, and all voted in favor.

Lyndwood LLC Liquor License – Sue mailed their completed paperwork to MN DPS Alcohol & Gambling. Contacted Crystal Pietrzak at MN DPS to verify it was received. Crystal stated waiting on inspection to be completed. Justin made a motion to approve the liquor license pending the state inspection, Josh seconded, and all voted in favor.

Lynd Rezoning – Public hearing was set for the next council meeting at 6 pm on September 17, 2024. Sue will send notice to paper for publishing.

LMC letter – Senator Gary Dahms has been selected as a LMC Legislator of Distinction for 2024. Council stated to put letter in school newsletter.

Badger Meter services notice of price increase.


Cornerstone Church monthly rental – Discussion. Council stated to not renew monthly rental. Justin will contact the church Pastor.

2025 Proposed Budget – Sue presented the proposed budget for council review with a 13.8% levy. Proposed budget needs to be approved and Proposed Levy submitted to County Auditor/Treasurer on or before September 30th.

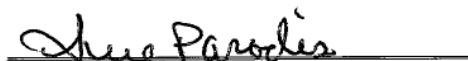
Committee Reports: Roads – Don and Josh
EDA – Justin and David
No committee reports.

Adjourn

Jerry made a motion to adjourn the meeting, Justin seconded, and all voted in favor.



Mayor Justin Guggisberg



Clerk/Treasurer Sue Paradis