

## **Minutes – Lynd City Council Meeting November 21, 2023**

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Justin Guggisberg, Don Williams, David Reaves, Jerry Sodemann, Josh Bruley present.

Pledge of Allegiance was said.

### **Minutes**

October 17, 2023 Council Minutes – Josh made a motion to approve the minutes, Don seconded and all voted in favor.

### **Approval of the Agenda**

Additions to agenda – Additions – Josh added coke machine as J in New Business. Jerry made a motion to approve the agenda, David seconded and all voted in favor.

### **Open Forum**

#### **Fire Report**

Fire Chief, Dillon Schultz – One fire call. Fire Dept will be doing treat bags for Lynd School Christmas program. Everyone was fitted for turn out gear from Alex Air. Emergency Apparatus repaired pump and valves on truck 829, now passes pump test. Scheduled to go into Pumps for tires and alignment.  
Don made a motion to approve the Fire Department report, David seconded and all voted in favor.

#### **Law Enforcement Report**

Deputy Austin Thompson – Provided October incident analysis report. Quiet month. Josh made a motion to approve the sheriff's report, Don seconded and all voted in favor.

#### **Public Works Report**

Dillon reported:

Security cameras - quotes for cameras outside Community Center from Thooft Technologies \$2020.00 and two quotes from Scott's Electronics 2-megapixel cameras \$2953.91, 8-megapixel cameras \$4001.28. Discussion. Council decided to not order cameras at this time.

Pond Optimization Article on Lynd's ponds in the MN Rural Water publication. Pond numbers are really good.

Affinity Hills lift station – Electric Pump to repair pump quote was \$3052.00. Dillon told them to do the repairs. Generator will be delivered tomorrow morning. Siren at ponds Monte is working on.

Cell phone – issues with city cell phone. Scott's Electronics quote for Samsung Galaxy A54 phone \$620.00 unlimited plus plan \$60/month. Discussion on purchasing from City ARPA Fund. Jerry made a motion to approve purchasing the phone from ARPA Funds, Don seconded and all voted in favor.

Payloader – contacted John Bot from RDO. Scheduled to be here mid-April.

David made a motion to approve the public works report, Jerry seconded and all voted in favor.

#### **August 2023 Accounts Payable**

Sue presented the November 2023 Accounts Payable. Sue mentioned following bills: Monte's Electric. \$1234.35 reimbursed by Lyon County ARPA funds, ULINE reimbursed by SRTS Boost Grant.

Jerry made a motion to approve the bills, David seconded and all voted in favor.

#### **Financial Report**

Sue presented the financial reports for October 2023. David made a motion to approve the monthly reports, Jerry seconded and all voted in favor.

## City Clerk's Report

Sue reported:

1. Water Loss Ratio for October 2023 was 16%. City billed residents for 523,862 gallons. LPRW billed city for 625,000 gallons.
2. LMC Premium Rates & Coverage changes for 2024-property/casualty rates will decrease by 0.75% and workers compensation rates will decrease by an average of 15%.

Jerry made a motion to approve the clerk's report, Don seconded and all voted in favor.

## Legal Issues

Ordinance Review Chapter 6 & 7 – Discussion on changes John made. John brought Chapter 8 for council to review before December meeting. Don made a motion to approve the legal report, David seconded and all voted in favor.

## Old Business

Safe Routes to School Boost Grant Update – 5 bike racks were purchased from ULINE totaling \$3212.33. Sue submitted the invoice to our SRTS contact for reimbursement. City is required to submit reports before the 15<sup>th</sup> of each month.

## New Business

Corey Prins building permit – Corey and Cindy Prins attended the meeting. Discussion. Corey asked if he could modify to put 14' sidewalks if he would need to come back to city council. Council approved the building permit with 12' sidewalks. Justin made a motion to approve the building permit, Jerry seconded and all voted in favor.

Personnel Policy Earned Sick and Safe Time-2023 Legislative Law Change effective 1/1/2024 – Justin and Sue worked on adding language in Section 6 of the Personnel Policy for the Earned Sick and Safe Time policy change. David made a motion to approve the language in Section 6 Earned Sick and Safe Time, Jerry seconded and all voted in favor.

Resolution #2023-13 Accepting Grant Navigator Funds. Josh made a motion to approve the resolution, Don seconded and all voted in favor.

Resolution #2023-14 Designating Polling Place – Discussion on changing back to in person voting for all elections. Jerry made a motion to approve the resolution to change back to in person voting, Josh seconded and all voted in favor.

Resolution #2023-15 Approving 2024 Water Special Assessment – Special assessment is for property at 109 S. Redwood St. David made a motion to approve the resolution for the water special assessment, Jerry seconded and all voted in favor.

Resolution #2023-16 Approving 2024 Special Assessment for Unpaid Bills – Jerry made a motion to approve the resolution for unpaid bills, David seconded and all voted in favor.

Resolution #2023-18 Approving pursue Grant Funds MnDOT State Aid Local Road Improvement Program – resolution is for Bolton & Menk to move forward on this grant. Discussion. Don made a motion to approve the resolution, Jerry seconded and all voted in favor.

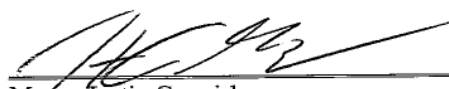
Resolution #2023-17 Approving 2024 Final Tax Levy – Discussion on lowering Permanent Improvement from \$40,000.00 to \$36,000.00 changing the total levy from \$196,000.00 to \$192,000.00. David made a motion to approve the resolution setting the levy at \$192,000.00 which \$156,000.00 is for General Revenue and \$36,000.00 for Permanent Improvement, Jerry seconded and all voted in favor.

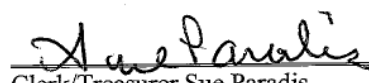
2024 Final Budget – Don made a motion to approve the final budget for the General Revenue Fund and Permanent Improvement Fund, David seconded and all voted in favor.

Committee Reports – No reports.

## Adjourn

Jerry made a motion to adjourn the meeting, Josh seconded and all voted in favor.

  
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Mayor Justin Guggisberg

  
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Clerk/Treasurer Sue Paradis